

## KUSH KHAIR - ITR DOCUMENT CHECKLIST

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Prepare for the relevant income year. This checklist is indicative; the final list depends on your income, residency and engagement scope.

- ☐ Previous income tax return, computation and acknowledgement
- ☐ Salary certificates and payslips from every employer
- ☐ Bank and deposit interest statements/certificates
- ☐ Tax-credit statement, AIS and tax-payment challans for the applicable year
- ☐ Investment transactions, broker capital-gains report and contract notes
- ☐ Evidence of eligible deductions and exemptions
- ☐ Property ownership, rent records and housing-loan certificate, if relevant
- ☐ Business/professional income and expense records, if relevant
- ☐ Foreign income, travel and residency information, if relevant
- ☐ Details of notices, outstanding demands or earlier filing issues, if relevant

Next: Send a brief enquiry to agree scope and a secure document-sharing process. Do not send PAN, Aadhaar, bank credentials, passwords, OTPs or documents through the public enquiry form. Tax refunds, deductions and outcomes depend on eligibility and complete facts.

### IMPORTANT INFORMATION

General educational information and illustrative estimates only. Verify facts, the relevant period, and current official sources. This is not personal tax, legal, or investment advice, and it does not confirm a filing or professional engagement. This is a personal professional profile. Kush Khair is an ICAI member without a Certificate of Practice; no public-practice engagement is created. Outcomes are not guaranteed.